

PerfectView Privacy Statement

Who are we?

Over the last 30 years, PerfectView has built up a leading position as a producer and supplier of CRM software. Since 2010, we have been supplying PerfectView CRM Online from the cloud to thousands of customers and users, including mobile apps for Android and iOS. From our office in 's-Hertogenbosch we tap into the experiences of our users to continuously develop our products and services. Getting better with every day. If the use of PerfectView CRM Online makes a sustainable contribution to the success of our customers, we have achieved our goal. That's what we're all about, that's our passion.

At PerfectView we strive to protect and respect your privacy in accordance with the EU *General Data Protection Regulation* (GDPR of AVG) 2016/679, dated 27 April 2016. This privacy statement explains when and why we collect personal information, how we use this information, the conditions under which we may share this information with others and how we protect this information. This privacy statement applies to the use of our products and to our activities for the sale, marketing and execution of the contracts with the customers. The privacy statement also applies to people who apply for a job with PerfectView.

Privacy guaranteed

Your privacy is guaranteed at PerfectView. Our website and our services are based on the best practices for information security. Our working method is externally audited and certified according to the ISO 27001: standard for information security. PerfectView B.V. is the administrator of your data. If so desired, you can contact our Data Protection Officer by email: privacy@perfectview.nl.

When do we collect personal data?

- When you use our products.
- When you communicate with us in person, in writing, by telephone, via social media or via our websites.
- When we collect personal information through other, legitimate sources, such as external data collectors, PerfectView marketing partners, partners, public sources or social networks. We will only use this information if you have given these sources permission to share your personal information with others.
- When this serves a legitimate interest and if this interest does not need to give way to your privacy interests. Before data is collected, we make an analysis to determine whether there is a mutual interest for you and PerfectView.

Why do we collect personal data?

We collect and use personal information primarily for the execution of direct sales, direct marketing and customer service. We also collect data about suppliers, partners and job applicants or employees of our company.

We can use your information for the following:

- To send you the requested marketing communication. This may include information about our products and services, events, activities and promotions of our partners' products and services.
- To send you information about the products and services you purchase from us.
- The execution of direct sales activities when a legitimate and mutual interest has been identified.
- To provide you with information about the content and location of a webinar or event for which you have registered.
- To answer a contact or other web form that you have filled in at PerfectView.

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- To monitor incoming requests (customer support, emails, chats or phone calls).
- To provide access and services that are part of a (test) account of PerfectView.
- To make access available to the CRM Community of PerfectView.
- To meet contractual obligations, such as order confirmation, license details, invoice, reminders and the like. The contract can be concluded directly with PerfectView or with a PerfectView partner.
- To warn you about a failure in our service (system messages).
- To contact you to get your opinion on our products and services.
- To process a job application.

Legal basis for the collection of personal data.

Collection of personal data based on contracts

We use personal information to fulfil our obligations arising from the contracts and agreements with customers, partners and suppliers.

Legal interest

We may use personal information if it serves a legitimate interest and if the privacy interests of the parties involved do not outweigh this interest. Usually, in order to determine whether there is a legal basis for data collection, we have made an analysis in which a mutual interest for both PerfectView and the individual person has been established. This legal basis is primarily related to sales and marketing purposes. We will always point out your privacy rights and inform you about the purpose for which we collect personal information.

Which personal data do we collect?

We collect, in addition to the name and contact information of your organization, your name, telephone number, function and email address. We may also collect feedback, comments and questions we have received from you through service-related communications and activities, such as meetings, phone calls, documents, chats and emails. Through our applications and websites we can collect IP addresses and activities undertaken on the sites.

For example, if you upload photos or videos to our CRM Community website or add messages or comments to them, this information can be read by anyone visiting the CRM Community and used for purposes over which PerfectView and you have no control whatsoever. For this reason, PerfectView is not responsible for the information you place on the CRM Community website.

If you apply for a job at PerfectView, we collect the information you provide during the application process.

How long do we save your personal data?

We retain personal data for as long as necessary for the purpose for which the personal data was collected, taking into account that we must be able to answer your questions or solve possible problems and comply with the legal requirements of the applicable legislation, as well as be able to deal with legal claims / complaints and protect the data.

This means that we keep your personal information for a reasonable period of time after your last interaction with us. When the personal data we have collected is no longer needed, we will delete this data in a secure way. We may process data for statistical purposes, however, in such cases the data is anonymised.

Rights with respect to your personal data

You have the following rights with regard to your personal details:

- You have the right to request a copy of the personal data that PerfectView has of yours.
- You have the right to ask PerfectView to correct your personal details if they are incorrect or out-dated.
 - If you are a member of our CRM Community website, you can update your user profile by logging in to CRM Community and selecting "Preferences".
 - If you are a customer and you use PerfectView CRM Online, you can update your user profile in PerfectView CRM to log into PerfectView CRM and choose the "Settings" option to edit your details.
 - If you are a partner and use the partner portal, you can request us to edit your data.
- You have the right to request the removal of your personal data when PerfectView no longer needs to retain this data.
- You have the right to withdraw your consent to the processing of your personal data at any time. Please note that you may still be able to receive system messages and administrative communications from PerfectView, such as order confirmations, system messages and notifications about activities within your account.
- You have the right to ask PerfectView to provide your personal information and, if possible, to pass this information directly (in a transferable format) to another data manager when the processing is based on permission or a contract.
- You have the right to request the limitation of further data processing in the event of a dispute relating to the accuracy or processing of your personal data.
- You have the right to object to the processing of personal data, if the data processing is based on legitimate interest and / or direct marketing.

You may send your questions about your privacy rights to privacy@perfectview.nl.

The use of cookies and web beacons

We use cookies and web beacons (information about website navigation) to gather information about your navigation on the websites of PerfectView. Information about website navigation includes standard information from your web browser, such as the browser type and the browser language, your IP address (Internet Protocol) and the executed actions on the websites of PerfectView, such as the pages viewed and the links that were clicked on.

This information is used to make websites function more efficiently, to provide business and marketing information to the owners of the site and to collect personal data, such as browser type and operating system, requested page, the user path followed through the site, domain of the ISP, etc., to gain a better understanding of the use of a website by visitors. Cookies and similar technologies help us to tailor the website to your personal needs, but also to detect and prevent security threats and abuse. If they are used independently, cookies and web beacons cannot personally identify you.

Who do we share your data with?

We do not share, sell, rent or trade your information with any third party without your permission, with the exception of the following:

External suppliers who work for us:

We may pass on your information to our distributors, agents, subcontractors and other related organizations, so that they can offer you services on our behalf.

External product providers who we collaborate with:

We work closely with third-party product suppliers to provide you with a range of products and services that meet your additional CRM needs (such as available apps in our App Store). When you inquire about or purchase these products, the relevant product supplier of this third party will use your details

to provide you with information and to fulfil his obligations arising from any contracts you have entered into with this party. In a number of cases, product suppliers of third parties will act as data processors of your information. We therefore recommend that you read the privacy policy of these parties and sign a data processor agreement (DPA) with them. These product suppliers of third parties will share your information with us and we will use this information in accordance with this privacy statement.

In case of a legal obligation:

We will disclose your personal information if this is a legal obligation or if, as a company, we reasonably suspect that release is necessary to protect the rights of our company and / or to comply with legal proceedings, a court order or judicial procedure. However, we will make every effort to ensure that your privacy rights remain protected.

Use of subcontractors (processors and sub-processors)

We can use subcontractors to process personal data on our behalf. We are responsible for ensuring that these subcontractors comply with this privacy statement and the applicable data protection legislation by having them sign a data processing agreement (DPA).

In the event that the subcontractor processes personal data outside the EU / EEA area, such processing must be in accordance with the EU privacy framework, the EU standard contract clauses for the transfer to third countries or another specifically mentioned legal basis for the transfer of personal data to a third country.

When a new subcontractor is added or there is a change of subcontractor who is related to our service, customers will be informed about this in accordance with our processing conditions. A list of approved subcontractors is part of our processing conditions, which is available on our website.

Modification of this privacy statement

PerfectView reserves the right to change this privacy statement at any time. The most current version is always available on our website. We ask you to regularly check this privacy statement to be sure that you are happy with any changes.

If we make changes that entail a significant change to our privacy statement, we will notify you via email or a notification via our applications.

Your right to lodge a complaint with a supervisory authority

If you are dissatisfied with the way in which your personal details have been processed, you can contact us in the first instance via privacy@perfectview.nl.

If you remain dissatisfied, you have the right to appeal directly to the national supervisor for a decision. In that case, you can contact the Personal Data Protection Authority via www.autoriteitpersoonsgegevens.nl/en